

**Headteacher:** Mr L Talmage  
**Deputy Head:** Mr D Adfield  
**Business Manager:** Mrs J Hellier



**HAMP**  
ACADEMY

Rhode Lane  
Bridgwater  
Somerset  
TA6 6JB

www.hampacademy.co.uk  
[office@hampacademy.somerset.sch.uk](mailto:office@hampacademy.somerset.sch.uk)  
Twitter address @hampacademy

*Caring, Learning and Achieving together.*

Tel No: 01278 424600  
Fax No: 01278 446073

22 September 2016

Dear Parents and Carers,

Harvest Festival and morning and afternoon procedures.

Harvest festival

Next Tuesday all of the children in our school will be attending Holy Trinity Church where Reverend Will Lane will be leading us in our Harvest Festival Assembly. We are collecting non-perishable food items (UHT milk, sugar, squash, rice, pasta, tinned food etc.) for the Bridgwater food bank. If you would like to donate an item please give it to your child to bring to their teacher on Friday 23<sup>rd</sup> September so that we can transport it to the church in preparation for their assembly.

Morning and afternoon procedures.

We have been having difficulties in the mornings with parents trying to speak to the teachers causing delays to the start of the morning registration and lessons. We have even discovered a parent in the Year 6 cloakroom at the start of the day!

Therefore, with effect from tomorrow we will be insisting that parents leave their children by the signs in the parents waiting area and let the children walk the last short bit alone to their classroom. Please either send in a letter with your child or if you have a pressing problem please do come to reception, where the staff can take a message and ask the relevant person to contact you.

May I also take this opportunity to advise that at the end of the day the procedure is for the parents to stay behind the green line so that the teachers have space to hand the children over safely.

Thank you for your ongoing support.

Mr L Talmage  
Headteacher