

Headteacher: Mr L Talmage
Deputy Head: Mr D Adfield
Business Manager: Mrs J Hellier



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Caring, Learning and Achieving together.

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04 October 2016

Dear Parents/Carers

Parents Evening - Tuesday 18th October and Thursday 20th October

We have arranged a Parents Evening for you to meet with your child's class teacher on either Tuesday 18th October, 3:30pm – 6:00pm or Thursday 20th October, 3:30pm – 7:30pm, the Parents Evening will take place in the individual classrooms. These are very important evenings and we would be grateful if one or both parents could attend. Mrs Ryan the Special Educational Needs Co-ordinator will also be available.

Please fully complete and return the slip below to your child's class teacher by no later than **Wednesday 12th October 2016** so we can inform you of your appointment day and time. Appointments will be allocated on a first come, first served basis. If you would also like to see Mrs Ryan, please tick the relevant box. However, Mrs Ryan may also request an appointment to see you.

Please note that all clubs, apart from Fencing, Drama and Samba will finish for this half term on Friday 14th October and will recommence after half term.

We look forward to seeing you during parents' evening.

Yours sincerely

Mr L Talmage
Headteacher

Mr D Adfield
Deputy Head

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Parents' Evening- Tuesday 18th October and Thursday 20th October

Child's Name Reg

(Please indicate your preferred time zone)

Tuesday 18th October

3:30 – 4:30 4:30 – 5:30 5:30 – 6:00

Thursday 20th October

3:30 – 4:30 4:30 – 5:30 5:30 – 6:30 6:30 – 7:30

I would also like an appointment with Mrs Ryan the Special Needs Co-ordinator.

Sibling Name Reg